

**RAKYAT**

Management

FOR RMSSB USED

RECEIVED

Date:

Source:

VENDOR REGISTRATION FORM

VENDOR DETAILS				
COMPANY NAME				
SSM / OTHER RELATED BODIES REGISTRATION NO.				
PAID UP CAPITAL	(As stated in the SSM Forms / Other related forms)			
PERSON INCHARGE	1)Name:		H/P No.:	
	Position:		Email:	
	2)Name:		H/P No.:	
	Position:		Email:	
STATUS	<input type="checkbox"/> LOCAL/ BUMI (To attach Certificate of Bumiputera) <input type="checkbox"/> LOCAL / NON- BUMI <input type="checkbox"/> FOREIGN COMPANY			
REGISTERED OFFICE ADDRESS	Office Tel. No.:			
MAIN OFFICE ADDRESS	Office Tel. No.:			
NATURE OF BUSINESS				
CIDB (If Applicable)	GRED: CATEGORY:		SPECIALIZATION:	

Vendor's Checklist (To attach the photocopy of documents which has been verified by Secretary of Company / Director / Owner)			VERIFICATION FROM ADMINISTRATION DEPT. (PROCUREMENT) OF RMSSB				
No.	Item	(✓) Attached / (x) Not Attached	Documents for Vendor Registration <table border="1"> <tr> <td></td> <td>COMPLETED</td> </tr> <tr> <td></td> <td>INCOMPLETE</td> </tr> </table> Remarks: <hr/> (Signature) Officer Name: Date:		COMPLETED		INCOMPLETE
	COMPLETED						
	INCOMPLETE						
1.	Vendor Registration & Due Diligence Form (signed and completed)						
2.	Integrity Pledge (Appendix 1)						
3.	Company Profile						
4.	Corporate Information						
	Form 9 / Section 17						
	Form 24 / Section 78						
	Form 49 / Section 58						
	Form 13 / Section 14 (Superform)						
	Form E / D (For Enterprise / Sole Proprietor)						
5.	Memorandum & Articles of Association (M&A)						
6.	Copy of Bank Statement (Latest 3 months statement & front, last page only)						
7.	Bumiputera Company Registration Certificate (Eg:MOF, etc)						
8.	Company Registration Certificate (E.g.: SSM, SKM, MOF, etc.)						
9.	Copy of License / Permit (if applicable)						
10.	A signed and acknowledge Partnership Agreement / Associates letter from any relevant bodies (if applicable)						
11.	Copy of CIDB Certificate (if applicable)						
12.	Consent Form for CTOS checking (Appendix 2)						
13.	Others (please indicate) :						

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VENDOR REGISTRATION FORM**Method of Payment. Please mark (✓) to the related column.**

	Current / Saving Account	Name of Bank: Acct. No.:
	Other Bank Current / Saving Account	Name of Bank: Acct. No.:
Appreciated if you could open your Current / Saving Account with BANK RAKYAT as Your Bank of Choice Please update us your BR account number once you opened the account for the payment purposes		

VENDOR'S DECLARATION / DUE DILIGENCE

I/We (Vendor) acknowledge and authenticate that:

- All the required information has been properly completed.
- All the copies of the required photocopies of the certificate / forms / letter are attached together.
- All the information provided is true.
- RMSSB are entitled to demand any other document as addition from time to time.
- Authorize the Bank to enquire and obtain relevant information from CTOS, CCRIS, Credit Bureau Malaysia, AMLA Name Screening "On Line Look Up Tool" Bankers Acuity, CIDB, other financial institutions, other third parties and any relevant agencies approved by the Bank Negara Malaysia which are deemed necessary for the Bank for vendor's evaluation.

Questions for Legal Proceedings, Ethics and Compliance	Answer (Please fill i)
a) Any criminal or administrative proceedings or investigations against the organisation, a principal or key employee of the firm, or any affiliate of the organisation in the past five (5) years?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment: _____
b) Any adverse dispositions materially impacted any of the funds or accounts managed by the organisation?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment: _____
c) Does the organisation have its own anti-corruption and ethics compliance policies?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment: _____
d) Have there ever been investigations or allegations of corruption concerning your organisation, any employees or company representative?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment: _____
e) Does the organisation conducting or involve in any non-shariah compliance activities (e.g. gambling, money laundering, etc.)?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment: _____

Verified By Vendor:

(Signature)

Name:

Position:

Date:

Company Stamp:

REMINDER NOTES TO THE RESPECTIVE VENDOR

- | | |
|---|--|
| 1 | Your registration as vendor of Rakyat Management Services Sdn Bhd (RMSSB) does not in any way constitute a guarantee of securing any project from RMSSB Procurement's exercises. |
| 2 | Only the completed documents will be proceeded for vendor registration. |
| 3 | No referral number / slip of registration will be provided. |
| 4 | Your data will not be disclosed to unnecessary parties. |